

# Hygiene plan testXpo 2021

Measures for the controlled and  
safe execution of testXpo 2021



# 1. General hygiene measures

## on ZwickRoell company premises

- The recommendations of the Robert Koch Institute for hygiene must be observed ([www.rki.de](http://www.rki.de)).
- We use the Corona-Warn-App
- Use of daily guest registration via QR code (Corona-Warn-App)
- Three-level warning system in Baden-Württemberg as of September 16. Information available at <https://www.baden-wuerttemberg.de/de/service/aktuelle-infos-zu-corona/aktuelle-corona-verordnung-des-landes-baden-wuerttemberg/>
- Persons with respiratory symptoms (unless medically clarified otherwise) and/or fever will not be on the company premises
- No handshaking during greetings or goodbyes
- Participants will receive the hygiene plan in advance. During admission, they will receive an expo flyer/pamphlet including hygiene rules
- All ZwickRoell employees at our company headquarters in Ulm, regardless of whether vaccinated or recovered, will be required to get tested daily starting one week before testXpo begins.
- All service providers and partners that will work/operate at the event will be required to be tested daily. This applies regardless of whether they are already vaccinated or recovered.
- Visitors will be tested at an independent testing center, regardless of whether they are vaccinated or recovered.
- All buildings/halls and all meeting rooms will be ventilated regularly
- In areas that are heavily frequented, one-way paths will be set up and labeled accordingly (e.g., in the tent)
- For event operations, cleaning and disinfecting intervals will be increased in sanitary facilities as well as for high touch surfaces (e.g., stair handrail) on the entire company premises. Sanitizing dispensers and information boards are available throughout the premises in the required frequency at the entrances and exits, restroom facilities, and in front of the catering areas.
- The information on infection protection and the rules of conduct derived therefrom are displayed and stored in the rooms as information signs.
- Transparent divider walls will be erected on the premises in areas in which contact between employees and visitors takes place (e.g., at the reception area).



## 2. Conduct on the premises

### **2.1. Social distancing rules**

While on the premises, a minimum distance of 1.5 m between persons must be maintained wherever possible. Exceptions apply to:

- Family members, life partners, and persons that belong to the same household

### **2.2 Number of visitors**

- To comply with the distancing rules between persons, the number of visitors will be limited to 250 to 350.
- Employees of the ZwickRoell Group, co-exhibitors as well as their staff and other participating contributors will remain out of consideration in the calculation.

### **2.3 Mask requirement**

- While on company premises, a medical mask must be worn in enclosed rooms/spaces. Masks must also be worn outdoors if a distance of 1.5 meters from other persons cannot be maintained at all times. Persons who do not comply with the rule requiring that face masks be worn must leave the premises.
- Exceptions to the mask requirement exist:
  - for persons for whom wearing a medical mask is not possible or not reasonable for health or other reasons (proof of a medical certificate)
  - during consumption of food and beverages at tables or in areas of catering services within the building.

### **2.4. Three-level warning system starting September 16**

Three levels apply:

**Base level:** if the warning level or alarm level is not reached **(3G)**

**Warning level:** if the hospitalization incidence reaches the value of 8.0 for five consecutive working days or the utilization of intensive care beds in Baden-Württemberg reaches or exceeds the value of 250 for two consecutive working days **(3G PCR test only)**

**Alarm level:** when the hospitalization incidence reaches the value of 12.0 for five consecutive working days or the utilization of intensive care beds in Baden-Württemberg reaches or exceeds the value of 390 for two consecutive working days. **(2G)**

### **Vaccinated persons**

Vaccinated persons must provide proof that they are fully vaccinated. Proof of vaccination must be in a form respective to the § 2 numeral 3 COVID-19- Protective Measures Exemption Ordinance (SchAusnahmV, either digital or paper form).

This is possible with:

- your vaccination card
- a replacement certificate
- a certificate in the Corona-Warn-App or
- a certificate in the CovPassapp.

### **Recovered persons**

Recovered persons require proof for a positive PCR test (or proof for another nucleic acid test), that is no less than 28 days old and no more than six months old. Also here, the freedoms apply only to persons without COVID-19 type disease symptoms.

**To protect testXpo visitors, employees, and exhibitors, all visitors, exhibitors, and service providers, regardless of whether they are vaccinated or recovered, must have a rapid test performed daily by an official testing station on our premises.**

Participation in testXpo will only be authorized through presenting a current negative test result (test performed at our testing station).

**Employees will be required to get tested daily starting one week before the expo begins, regardless of whether they are vaccinated or recovered.**



### 3. Information and admission control

- All event participants (visitors, partners, exhibitors, employees) will be informed about the hygiene and protective measures in advance of the event.
- On the premises, reference will be made to the measures in suitable form and frequency (posters/notices, flyers, loudspeaker announcements, etc.).
- Prohibition of access and participation applies to persons,
  - who are or have been in contact with persons infected with the coronavirus, if 14 days have not yet passed since the last contact
  - who exhibit typical symptoms of an infection with the coronavirus, namely a change in or loss of smell or taste, a fever, cough or sore throat
  - who do not wear medical mouth and nose protection



### 4. Gastronomy/Catering

- For catering during the event on the entire premises, the current protection and hygiene rules apply in accordance with the respectively applicable Corona Ordinance of the State of Baden-Württemberg.
- Compliance with the respective applicable rules for gastronomy and catering is ensured by spatially equalizing the gastronomic offering, e.g. by using outdoor areas, providing to-go offerings, setting up designated zones for the consumption of food (tables with seating).
- Food will be served to visitors.
- The tent will be ventilated on a regular basis.
- When serving food, catering staff at the expo booth must wear a medical mask.
- Here the staff will be tested daily as well.



## 5. Conference rooms

- Seating is arranged and marked so that the minimum distancing requirement can be maintained at all times.
- Sanitizing stations are located at the entrance.
- Regular ventilation
- Wearing a mask is mandatory while at your seat.
- The speaker is informed to comply with the rules.



## 6. Registration and admission

- In event communications, public requirements are specifically pointed out in advance of the event and information is provided about the applicable reporting channels at the event location.
- Visitors must register in advance and provide all personal data (company address including name and email address). Registration ensures that all participants can be traced if necessary and prevents waiting lines from forming at the entrance.
- The time will be noted at admission and at check-out.
- The maximum number of visitors on the premises will be monitored during admission. Unregistered visitors will only be allowed to attend the event if the daily maximum has not been reached and, at the least, a negative test can be provided.
- The formation of waiting lines is made safe by using distance markings on the floor.



## 7. Contact tracing

- Full registration is mandatory during the event for all persons present (visitors, exhibitors, partner companies, catering companies) in order for health authorities to be able to reconstruct the chains of infection if necessary.
- Visitors attending the event on multiple days must be tested daily and register to enter at the reception area.



## 8. Measures at the exhibition booth

- Personal contact made will be compensated for by personal protective equipment (medical mask) if the minimum distance is not maintained.
- For product presentations and lectures, there is sufficient open space available within the booth for visitors.
- In order to comply with current hygiene and distancing rules, space for maintaining sufficient minimum distance around the exhibits was taken into account during planning.
- If the minimum distance cannot be maintained in meeting areas with tables and chairs, this is compensated for by personal protective equipment (mouth and nose covering).
- During the event, acoustic information with general and special safety instructions regarding infection protection and the rules of conduct derived therefrom will be announced regularly.
- For the duration of the event, ZwickRoell has designated a responsible person as our hygiene officer and who is accessible at any time.
- For questions regarding the expo, safety, or hygiene, please contact us via email at [testxpo@zwickroell.com](mailto:testxpo@zwickroell.com)